



City of McMinnville

Diversity, Equity & Inclusion Advisory Committee
Zoom Online Meeting
Thursday, June 10, 2021
4:30 p.m. – Regular Meeting

You may join online via Zoom Meeting:

<https://mcminnvilleoregon.zoom.us/j/93562400538?pwd=ZTBFeXRKUkpEWTY0MWxkdKxrcVQ0UT09>

Meeting ID: 935 6240 0538

Zoom Password: 609454

Or you can call in and listen via Zoom: +1 253 215 8782 (US)

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Public Comments: If you wish to address the Diversity, Equity & Inclusion Advisory Committee on any item not on the agenda, you may respond as the Committee Chair calls for "Public Comment." You may also submit written comment via email at any time up to 12:00 pm the day of the meeting to kylie.bayer@mcminnvilleoregon.gov, that email will be provided to Committee members and entered into the record at the meeting.

1. CALL TO ORDER (Committee Chair Christine Bader) [4:30]
2. APPROVAL OF MINUTES (Committee Chair Christine Bader) [4:30]
 - a. Exhibit 1 – May 13, 2021, Meeting Minutes

Please submit requests for accommodations, including interpretation for people who are deaf or hard of hearing, at least 48 hours before the meeting to:
Kylie Bayer, HR Manager (503) 434-7405.

3. PUBLIC COMMENT (Committee Chair Christine Bader) [4:35]
 - a. The Chair will announce that any interested audience members are invited to provide comments. The Chair will read comments emailed to the HR Manager and then invite any person participating via Zoom to speak. The Chair may limit comments to 3 minutes per person for a total of 30 minutes. If there are no public comments the Chair may opt to continue discussion of topics in item #4.

4. SUBCOMMITTEES (Committee Chair Christine Bader) [4:40]
 - a. Each committee member briefly share which subcommittee they are joining and why.
 - b. Exhibit 2 – Draft subcommittee selection

5. CITY DEPARTMENT ENGAGEMENT QUESTIONS (Efrain Arredondo) [4:50]
 - a. Efrain will share his draft questions for City department heads
 - b. Exhibit 3 – Department Head Engagement Questions

6. DEPARTMENT HEAD PRESENTATION (Amanda Guile-Hinman) [5:00]
 - a. Update on Legal Department on DEI initiatives and goals.

7. DISCUSSION (Committee Chair Christine Bader) [5:30]
 - a. Proclamations and public statements. Community Outreach Subcommittee to share list of potential DEI-related proclamations for specific days/months for the Mayor to issue.
 - i. Exhibit 4 – draft list of potential days/months to consider
 - b. Update on local community events (Committee Vice Chair Tiffany Henness)
 - c. Sample action plans/work plans (Kylie Bayer)
 - i. Exhibit 5 – sample plans from Planning Commission, Historic Landmarks Committee, Landscape Review Committee, and McMinnville Urban Renewal Advisory Committee.

8. DEI TRAINING & RESOURCES (Larry Miller) [5:40]
 - a. Update on Larry's research

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9. SCHEDULE (Committee Chair Christine Bader) [5:45]
 - a. Presentation at City Council Work Session August 18, 2021
 - b. Possible DEIAC Work Session July 2021
 - i. Exhibit 6 – schedule preferences
 - c. Fair Housing Council of Oregon Training (Council President Remy Drabkin)
10. ADJOURNMENT [6:00]

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